



Clark College  
BOT Meeting  
Wednesday, April 25, 2018 5:00 PM (PDT)  
GHL 213



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BOT Meeting  
Wednesday, April 25, 2018 5:00 PM (PDT)  
GHL 213

- I. Call to Order/Agenda Review - Chair Rupley
- II. Student Success Story - Hany Ibrahim
- III. Introductions - President Knight
- IV. Action Items - Chair Rupley
  - A. March 9, 2018 Tenure Executive Session Minutes
  - B. March 13, 2018 Tenure Executive Session Minutes
  - C. March 2018 Board of Trustee Meeting Minutes
- V. Audience Statements - Chair Rupley
- VI. Constituent Reports
  - A. AHE - Kimberly Sullivan
  - B. WPEA - Billie Garner
  - C. ASCC - Grace Moe
  - D. Foundation - Lisa Gibert
- VII. Reports from Board Members
- VIII. President's Report
  - A. April President's Report
  - B. Student Success Follow-up - Diane Robinson
  - C. Faculty Presentation--TLC Update (Teaching & Learning Center) - Dr. Judith Hernandez Chapar
  - D. Guided Pathways Update
  - E. Scorecards
  - F. Statistics
  - G. International Programs Budget
  - H. Search Updates--Vice Presidents of Instruction and Human Resources
- IX. Next Meeting

*The next meeting of the Board of Trustees is currently scheduled for Wednesday, May 23, 2018 in the Ellis Dunn Community Room, GHL 213.*
- X. Executive Session

*An Executive Session may be held for any allowable topic under the Open Public Meetings Act.*

## XI. Adjournment

*Time and order are approximate and subject to change.*

## Call to Order/Agenda Review

*No documents for this item*

## Student Success Story

*No documents for this item*

## Introductions

*No documents for this item*

## Action Items

*No documents for this item*

Clark College  
Minutes of a Special Meeting of the Board of Trustees  
Friday, March 9, 2018  
SHL 214

**In Attendance**

Jack Burkman, Trustee  
Jada Rupley, Chair  
Jane Jacobsen, Trustee  
Royce Pollard, Vice Chair

**Absent**

Rekah Strong, Trustee

**Administrators**

Robert Knight, President  
Dr. Tim Cook, Vice President of Instruction

**Others**

Jennifer Mankowski-Dixon, Assistant Attorney General

**I. Call to Order/Agenda Review**

Chair Rupley called the special meeting to order at 9:05 am.

In accordance with RCW 42.30.110(1), the Board convened an Executive Session to review the performance of public employees in connection with the tenure process. At the conclusion of the Executive Session, the Board will reconvene its special meeting.

The Executive Session was expected to last until 12:00 noon. No final action will be taken during the Executive Session.

At 12:00 pm, an announcement was made that the Executive Session would be extended to 12:15 pm.

At 12:15 pm, an announcement was made that the Executive Session would be extended to 12:25 pm.

**II. Adjournment**

The Executive Session under RCW 42.30.110(1) ended at 12:25 pm and the special meeting was reconvened. There being no further business, the special meeting was adjourned at 12:25 pm.

No final action was taken by the Board during Executive Session.

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Jada Rupley, Chair

Leigh Kent  
Recorder  
March 19, 2018

Clark College  
Minutes of a Special Meeting of the Board of Trustees  
Tuesday, March 13, 2018  
BHL 116

**In Attendance**

Jack Burkman, Trustee  
Jane Jacobsen, Trustee  
Royce Pollard, Vice Chair

**Absent**

Jada Rupley, Chair  
Rekah Strong, Trustee

**Administrators**

Robert Knight, President  
Dr. Tim Cook, Vice President of Instruction

**Others**

Jennifer Mankowski-Dixon, Assistant Attorney General  
Tess Yevka, Instructor

**I. Call to Order/Agenda Review**

Vice Chair Pollard called the special meeting to order at 1:00 pm.

In accordance with RCW 42.30.110(1), the Board convened an Executive Session to review the performance of a public employee in connection with the tenure process. At the conclusion of the Executive Session, the Board will reconvene its special meeting.

The Executive Session was expected to last until 1:30 pm. No final action will be taken during the Executive Session.

**II. Adjournment**

The Executive Session under RCW 42.30.110(1) ended at 1:30 pm and the special meeting was reconvened. There being no further business, the special meeting was adjourned at 1:30 pm.

No final action was taken by the Board during Executive Session.

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Royce Pollard, Vice Chair

Leigh Kent  
Recorder  
March 19, 2018

Clark College  
Minutes of the Regular Meeting of the Board of Trustees  
Wednesday, March 14, 2018  
GHL 213

**In Attendance**

Jack Burkman, Chair  
Jane Jacobsen, Trustee  
Royce Pollard, Trustee  
Rekah Strong, Trustee

**Absent:**

Jada Rupley, Vice Chair  
Dr. Tim Cook, Vice President of Instruction

**Administrators**

Robert Knight, President  
Bob Williamson, Vice President of Administrative Services  
William Belden, Vice President of Student Affairs  
Dr. Chato Hazelbaker, Chief Communications & Information Officer  
Kevin Witte, Vice President of Economic & Community Development  
Dr. Loretta Capeheart, Associate Vice President of Diversity, Equity & Inclusion  
Shanda Diehl, Associate Vice President of Planning & Effectiveness  
Dr. Darcy Rourk, Interim Vice President of Human Resources & Compliance  
Leigh Kent, Executive Assistant to the President

**Others**

Jennifer Mankowski-Dixon, Assistant Attorney General  
Lisa Gibert, President/CEO Clark College Foundation  
Kimberly Sullivan, AHE President  
Grace Moe, ASCC President  
Yasmeen Magar, Student

I. **Call to Order/Agenda Review**

Chair called the meeting to order at 5:05 pm.

President Knight addressed a Dr. Cook will not be in attendance to see the tenure votes as he is being introduced this evening at Clackamas Community College's board meeting as their next president. Dr. Cook will assume the presidency at Clackamas on July 1.

Dr. Travis Kibota will be Clark's Interim Vice President of Instruction until a new Vice President is hired.

II. **Introductions**

President Knight invited all of the tenure candidates to come up to the front of the room to be introduced to the audience.

III. **Action Items**

A. **Minutes from February 2018 Board of Trustees Meeting**

Trustee Burkman requested a correction on page 9 regarding a question asked in February 2018 about universal design. The minutes indicated that Trustee Burkman asked the question, but it was Chair Rupley who asked.

Trustee Burkman made a motion to approve the minutes as corrected. Trustee

**MOTION:** Jacobsen seconded the motion and it passed unanimously.

B. **Consideration of Tenure**

Trustee Strong said that she will abstain from this evening's vote as she was not able to meet the tenure candidates in person. With that said, she said she did review each of the notebooks and is very proud of this year's class and the amazing work they are doing.

Vice Chair Pollard said the three main items of concern for the trustees are: the students, the college's finances, and the faculty. The trustees take tenure very seriously and find it to be an enjoyable process as they meet the candidates and review their progress.

The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 9, 2018 special executive session, grant tenure to Tess Yevka, Psychology, effective with the beginning of Fall Quarter 2018. Trustee Burkman made the motion to grant tenure and Trustee Jacobsen seconded. The motion passed unanimously.

The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 9, 2018 special executive session, grant tenure to Robert Weston, Mathematics, effective with the beginning of Fall Quarter 2018. Trustee Burkman made the motion to grant tenure and Trustee Jacobsen seconded. The motion passed unanimously.

The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 9, 2018 special executive session, grant tenure to Laura Nagel, Library, effective with the beginning of Fall Quarter 2018. Trustee Burkman made the motion to grant tenure and Trustee Jacobsen seconded. The motion passed unanimously.

The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 9, 2018 special executive session, grant tenure to Donald Ludwig, Sociology, effective with the beginning of Fall Quarter 2018. Trustee Burkman made the motion to grant tenure and Trustee Jacobsen seconded. The motion passed unanimously.

The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 9, 2018 special executive session, grant tenure to Yusufu Kamara, Economics, effective with the beginning of Fall Quarter 2018. Trustee Burkman made the motion to grant tenure and Trustee Jacobsen seconded. The motion passed unanimously.

The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 9, 2018 special executive session, grant tenure to Rebecca Herman, Dental Hygiene, effective with the beginning of Fall Quarter 2018. Trustee Burkman made the motion to grant tenure and Trustee Jacobsen seconded. The motion passed unanimously.

The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 9, 2018 special executive session, grant tenure to Caron Byrd, Adult Basic Education, effective with the beginning of Fall Quarter 2018. Trustee Burkman made the motion to grant tenure and Trustee Jacobsen seconded. The motion passed unanimously.

The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 9, 2018 special executive session, grant tenure to Patricia Atkinson, Economics, effective with the beginning of Fall Quarter 2018. Trustee Burkman made the motion to grant tenure and Trustee Jacobsen seconded. The motion passed unanimously.

The Board of Trustees, after having given reasonable consideration to the recommendations of the Tenure Review Committee at the March 9, 2018 special executive session, grant tenure to Glenna Afflerbaugh, Dental Hygiene, effective with the beginning of Fall Quarter 2018. Trustee Burkman made the motion to grant tenure and Trustee Jacobsen seconded. The motion passed unanimously.

IV. **Audience Statements**

There were no statements from the audience this evening.

V. **Constituent Reports**

A. **AHE**

Professor Kimberly Sullivan asked if the trustees would like more information from the union concerning Bachelors of Applied Sciences degrees and the review process by the Curriculum Committee and Instructional Planning Team. Both committees gave considerable time to review and study of proposed programs and it generally takes at least a year for reviews to complete.

Negotiations continue and discussions are taking place to tighten up the tenure review process and align the advising unit and faculty advising with guided pathways prior to Dr. Cook leaving.

**B. WPEA**

There was no report from the WPEA this evening.

**C. ASCC**

There was no verbal ASCC report to supplement their written report this month.

**D. Foundation**

Ms. Gibert reported that the Foundation's current focus is on real estate, dark fiber, and Boschma Farms development. A new committee was formed to develop the commercial and services aspect of that property and to create a vision for the Fourth Plain and Ft. Vancouver Way corner. The Foundation will present Clark updates to emeritus faculty and donors in the Phoenix area next week. It was suggested that the college president make the trip next year so that he can speak to the donors and faculty members as well.

**VI. Reports from Board Members**

Trustee Burkman thanked the Foundation, Vancouver Business Journal, the H-RoC committee, and the YWCA for partnering to host the Iris Awards this year. He hopes it will be possible for the event to be video recorded in the future since people like to discuss the speeches after the event. All three legacy awardees this year were Penguins. He also expressed his pride in this year's tenure candidates. The trustees spend considerable time on the binders and watch as they develop and learn from their committees.

Trustee Jacobsen also found the binders to be inspirational. It is fascinating to read about the candidates and their interests, but the best part is getting to meet them so they can put faces to the comments. She likes reading the student comments most. The Iris Awards were a wonderful event and she thanked the college and Foundation for holding the event.

Trustee Strong thanked the tenure assistants, led by Danielle Plessner, who spend countless hours compiling the information into a readable format. Tenure is one of her favorite trustee responsibilities due to its long-term impact on the college. It was also an honor to have the Iris Awards on International Women's Day. She considers these women her mentors and found it an honor to be in their presence. The trustees had a great retreat last week and heard a presentation on guided pathways. All of the trustees are excited to see it implemented and how it will work. She said there will be times that the trustees ask lots of questions of staff and faculty, but to understand that they are curious and interested and want to support the college in any way they can.

Vice Chair Pollard wished the community understood the high quality instructors that teach at Clark. He pointed out that the Iris Awards honored Port of Vancouver CEO Juliana Maler this year; she is the only female Port CEO in the entire state of Washington, she is a Penguin, and he was lucky enough to work with her at the City. He's very proud of her accomplishments. The retreat was very informative; the trustees cannot learn too much about guided pathways, and Trustee Burkman is a great steward for the process.

VII. **Guided Pathways**

President Knight said the college is finalizing the list of attendees to the next training session which will be held in Dallas immediately before the AACC annual conference. A team of staff is being formed that will have decision-making authority and who will help the guided pathways liaisons move the process forward. The college is embracing the concept and working through concerns as they are addressed.

VIII. **President's Report**

The Hanna Foster renovation project scored high enough to be placed onto the state's capital project list. Funding will most likely not be available for at least three biennium from now. With the remodeling of Foster Hall, other opportunities open up to partner with the community. President Knight will be meeting with the City of Vancouver about possible partnerships.

Several employees of color have recently left the college and students of color have expressed their concern. The transition of personnel in the Office of Diversity & Equity has been difficult for some students and the college is working to help the students through the changes. He is meeting with employees and students to discuss the issues and hear their concerns.

**Student Success Story**

Vice President Belden introduced Dean Busha and Melissa Williams. Ms. Williams works in student success programs where they specifically work with students who have academic challenges. Many times the challenges are rooted in personal struggles, and the department provides referrals to community agencies and college support services. They also help students identify their goals and construct plans to help meet them. Ms. Williams said it's always gratifying to see students who ultimately succeed and this evening's speaker, Yasmeeen Magar, worked with Ms. Williams through some of her own struggles. Ms. Magar utilized services in the tutoring and writing centers and recognized several of her instructors who helped her along the way.

**Faculty Presentation**

Dean of Transitional Studies, English, Communications and Humanities Jim Wilkins-Luton, introduced Kristin Amundson, Career and Academic Preparation instructor. Ms. Amundson is a jump start instructor and works with inmates in Jail Outreach Efforts at the Clark County Jail. Clark County Jail Social Worker Anna Luckinbill spoke on her behalf about the outreach program and the difference it makes in the inmates' lives. Ms. Amundson meets with 15 students twice per week for two hours and students come through in five week cohorts. They are often in jail for a short time, so it is a very quick turnaround to help the students improve their math skills, set goals, and encourage them to continue on at Clark after their release. Clark staff can assist with the transition to civilian life and offer college support to complete their educational plans. Many have told her how much they appreciate her work and she said that they are worth it and just need to be told that they are.

IX. **Next Meeting**

The next meeting of the Board of Trustees is currently scheduled for Wednesday, April 25, 2018 in the Ellis Dunn Community Room, GHJ 213.

X. Executive Session

There was no executive session this evening.

XI. Adjournment

There being no further business, the meeting adjourned at 6:54 pm.

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Royce Pollard, Vice Chair

Leigh Kent  
Recorder  
April 4, 2018

## Audience Statements

*No documents for this item*

## Constituent Reports

*No documents for this item*

AHE

*No documents for this item*

WPEA

*No documents for this item*

**ASCC**  
**BOARD OF TRUSTEES REPORT**  
**April 2018**

**ACADEMIC EXCELLENCE**

Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.

- Implement and institutionalize practices that increase academic performance, retention, and completion.
- Create and sustain an inclusive and dynamic curriculum and environment that reflect our diverse college community.
- Integrate active learning strategies within and across courses, disciplines, and programs with a global perspective.
- Create and advance accessible, integrated, and technology-enriched learning environments.
- Engage faculty, administrators, and staff in professional development experiences that enhance student learning.
- Align curriculum with learning outcomes and apply outcomes assessment evidence to continually advance student learning.

*Progress*

- **None**

**SOCIAL EQUITY**

Facilitate student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups.

- Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.
- Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.
- Institutionalize hiring and retention practices that challenge systems of power, privilege, and inequity.

*Progress*

- **None**

**ECONOMIC VITALITY**

Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.

- Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.
- Align program offerings with regional workforce needs to include technical and work-readiness skills.
- Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.

- Maximize the college's return on investment by responsibly allocating available resources.
- Leverage resources to create and sustain future innovations.

*Progress*

- **None**

**ENVIRONMENTAL INTEGRITY**

Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.

- Incorporate environmental sustainability priorities into all college systems.
- Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology.
- Integrate principles of mutual respect, collaboration, clear communication, and inclusivity in all interactions.

*Progress*

- **On March 8<sup>th</sup>, 2018 ASCC held a Winter Quarter Students Appreciation Luncheon from 11:00am-12:00pm in PUB 258B. The purpose of the event was to broadcast the students who serve on committees, and show them ASCC's appreciation. ASCC served food to students who participate in college committees, and presented the students with certificates. In total we served 32 students.**
- **ASCC filled all open positions in committees, including all positions in Tenure committees.**
- **ASCC has chartered 25 clubs.**

**Foundation**  
**April 2018**

❖ **Strategic Initiatives – Areas of significance:**

1. **Development:** *Increase donor participation, fundraising and efficiency in operations.*

Fundraising is well ahead of last year's pace, up 33% over last year at this time, with more than \$3 million in gifts and pledges secured. In addition, a significant amount has been verbally committed awaiting to be booked, and more than \$1 million more in gifts is currently in solicitation. In all benchmarks donor participation is ahead or even with last year's figures, with significant growth in total number of donors, total number of new donors, total number of retained donors and total number of \$1,000+ donors.

The foundation continues to prepare for the public phase of the campaign, which we are hoping to announce at Savoring Excellence on November 15. Please mark that date on your calendars NOW! We are forming a campaign committee. So far we have three confirmed members.

The foundation is proud to announce that we are officially fully staffed and all of our employees are doing a terrific job.

Finally – and with a drumroll please – all signs indicate that for the second year in a row the foundation will offer more than \$1 million in scholarships to supplement financial aid, scholarships and awards offered by Clark College. This is a tremendous accomplishment made possible by generous and dedicated community members who have stepped forward to provide their leadership and support.

2. **Strategic Alignment:** *Builds on the mantra, “together we are stronger.” “Develop a process in which foundation involvement is improved, agree upon matrix that establishes the campaign components, collaborate advocacy at local, state and federal levels to support higher education and philanthropic initiatives and report annually to college trustees.*

Work continues in the following areas:

- a. Annual foundation retreat - key topic areas to occur at the retreat include Guided Pathways and Clark College at Boschma Farms. As these topics are huge focal areas for the campaign and involve strategic long-term implications for both institutions, regular ongoing collaboration will continue.
- b. Dark fiber - feasibility interviews are underway for determining the success of a dark fiber investment. This topic will be covered in-depth at the retreat by one of the consultants doing the work.

c. Real estate - work on both Boschma Farms and the corner of Fourth Plain/Fort Vancouver Way continues. A taskforce was formed that includes college and foundation representation, as well as special community experts familiar with the issues. A comprehensive list of items/ activities to address and/or resolve was also created.

3. **Fiduciary Responsibility:** *Clear reporting to the board to make financial decisions, oversight of key financial processes and compliance with governing documents, transparency to the college regarding support and assets available and maximizing foundation assets.*

Budget: The foundation is compiling the operational budget for fiscal year 2018-19. A draft is being reviewed by the foundation's finance and executive committee in late April and May. Full board approval is expected to occur on June 5, 2018.

Property development: The foundation held a second meeting of the Property Development Task Force. The task force continued discussions on land identified for commercial development at Clark College at Boschma Farms and on the corner of Fourth Plain/Fort Vancouver Way. Foundation board member, Brad Skinner, accepted the role of committee chair and membership is made up of foundation and college staff, board members and a college trustee.

4. **Board Relations:** *Review and define a process for finding, recruiting and nominating new board members, further clarify the of expectations of board members, annual review and evaluation of the performance of board members and understanding of the college's and foundation's vision and goals.*

Committee members are close to completing work on the recruitment process. This process will be adopted and forwarded to the board for ratification. The committee is now working on the onboarding process and a newly formed mentoring initiative.

Recruitment continues, however, at this time there are no individuals ready for presentation to full board.

Respectfully submitted,

Lisa Gibert  
Foundation Chief Executive Officer  
April 9, 2018

**Attachments:**  
Development Dashboard  
Annual Giving Comparison



**Clark College Foundation  
Annual Giving Comparison  
as of March 30, 2018**

	FY2018	FY2017	FY2016	FY2015
<b>TYPE</b>				
Cash/Stock/Property	\$2,011,985	\$1,032,495	\$1,254,375	\$1,654,918
Pledge	\$56,824	\$1,015,831	\$4,442,124	\$171,375
In-kind	\$24,877	\$220,399	\$81,907	\$55,319
Deferred Irrevocable at Face Value*	\$958,013	\$100,000	\$9,953	\$62,425
<b>TOTAL</b>	<b>\$3,051,700</b>	<b>\$2,368,725</b>	<b>\$5,788,359</b>	<b>\$1,944,037</b>
<b>SOURCE</b>				
Board Members (includes ex officio)	\$70,210	\$641,410	\$111,404	\$53,710
Employees	\$26,575	\$54,078		
Alumni	\$986,628	\$185,508	\$380,645	\$746,654
Friends	\$425,638	\$545,993	\$331,164	\$542,097
Estates	\$883,901	\$26,200	\$23,000	\$6,083
Family Foundations and Trusts	\$74,095	\$337,988	\$4,450,530	\$292,295
Corporate & Community Foundations	\$438,197	\$222,342	\$140,220	\$187,560
Corporations/Other Organizations	\$140,281	\$353,892	\$343,482	\$106,480
Government Entities	\$6,175	\$1,314	\$7,914	\$9,158
<b>TOTAL</b>	<b>\$3,051,699</b>	<b>\$2,368,725</b>	<b>\$5,788,359</b>	<b>\$1,944,037</b>
<b>PURPOSE</b>				
<b>Current Use</b>				
Unrestricted	\$393,419	\$495,391		
Faculty Support	\$0	\$0		
Programs/Other	\$212,865	\$423,516		
Scholarships	\$592,929	\$377,189		
Sponsorships	\$3,384	\$34,600		
Technology/Equipment	\$0	\$0		
<b>Endowed</b>				
Unrestricted	\$0	\$0		
Faculty Support	\$0	\$0		
Programs/Other	\$4,000	\$33,456		
Scholarships	\$875,655	\$103,393		
Technology/Equipment	\$0	\$0		
<b>Capital</b>				
Culinary	\$11,350	\$780,515		
STEM	\$85	\$20,465		
Programs/Other	\$0	\$200		
Deferred Irrevocable at Face Value*				
Programs/Other	\$958,013	\$100,000		
<b>TOTAL</b>	<b>\$3,051,700</b>	<b>\$2,368,725</b>	<b>\$0</b>	<b>\$0</b>
*Number of irrevocable gifts secured	4	1		
Deferred Revocable at Face Value	\$130,000			



# Dashboard



**Strategic Initiatives:**

- Development
- Strategic Alignment
- Fiduciary Responsibility
- Board Relations

	Current fiscal year to-date	Prior fiscal year to-date	Prior fiscal year
<b>Fiscal year</b>	7/1/2017 - 3/30/2018	7/1/2016 - 3/30/2017	7/1/2016 - 6/30/2017
<b>Total number of donors</b>	1,582	1,332	1,636
<b>Number of new donors acquired</b>	571	569	688
<b>Number of new major gift donors acquired</b>	9	9	16
<b>Number of \$1,000+ donors</b>	183	157	181
<b>Number of confirmed irrevocable planned gifts</b>	1	1	1
<b>Number of confirmed revocable planned gifts</b>	1	4	6
<b>Foundation board participation*</b>	91%	86%	100%
<b>College trustee participation</b>	100%	100%	100%
<b>Executive Cabinet participation</b>	82%	88%	88%
<b>Foundation staff participation</b>	79%	80%	100%

\*excludes ex-officio members

Soft credits are considered in this report, giving each constituent credit for gifts directly from them as well as gifts from a spouse/partner, personally-owned business, individual foundation or trust, donor choice program or donor advised fund.

Major gift donor is defined as a donor with a total gift commitment of \$10,000 or more during a single fiscal year. Matching gift commitments are considered in the donor's giving total.

Gift types considered: cash, recurring gift payment, pledge, property/stock, in-kind.

## Reports from Board Members

*No documents for this item*

## President's Report April 2018

**Academic Excellence: Facilitate student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking.**

*Objective 1: Implement and institutionalize practices that increase academic performance, retention, and completion.*

- At the beginning of winter quarter, the college asked students in randomly selected classes to complete the Clark College Student Experiences Survey. The Clark College Student Experiences Survey was designed to gather student feedback to improve student learning, as defined in our strategic plan, including student support, student engagement, and the learning environment. This information is important to measuring our progress toward improving student success strategies across the college, including improving programs, processes and services through guided pathways.

The Clark College Student Experiences Survey was conducted between January 22 and February 2. The survey was administered in classes which were selected to provide a balance among mornings, afternoons, evenings and weekends; vocational and academic; location; and pre-college 100 and 200 level courses. Additionally, students in online classes were sent an email invitation to complete the inventory online. Overall, 3,106 students completed the survey, representing one-third of enrolled students during the quarter. The survey sample, due to its size and random selection methodology, has the statistical power to generalize the results to the student population (i.e., excludes non-credit only and exclusively transitional studies students).

- The survey included 13 sets of questions that addressed the college's current progress towards mission fulfillment. These include:
  - College Climate - Commitment from Institution (11 items)
  - Policies and Programs (2 items)
  - Power, Privilege and Inequity (7 items)
  - College Affordability (4 items)
  - Environmental Sustainability (3 items)
  - Learning Environment (9 items)
  - Active Learning Strategies (4 items)
  - Interactions with Instructors (8 items)
  - Contributions to Knowledge, Skills and Personal Growth (8 items)
  - Guided Pathways (14 items)
    - New Student Entry (6 items)
    - Advising (5 items)
    - Degree Knowledge (5 items)
    - Clear Expectations (5 items)
    - Pathways to Jobs (3 items)
    - Time Spent on Activities (5 items)
    - Housing & Food Insecurity\* (6 items)
    - Student Preference on Class Day/Time\* (2 items)

## Academic Excellence

The preliminary results of the Student Experiences Survey are positive. Students rate their experience higher than two years ago in some areas directly related to guided pathways. At this point, the improvement could be due to the conversations and planning the college has engaged in for the past couple of years. Analyzing total students' responses, the perceptions of students' experiences has not declined any area measured. The highest rated items were related to interactions with instructors and commitment from the institution. Our lowest rated items had to do with attendance at college-sponsored activities that address power, privilege, and inequity; environmental sustainability; and parking and lighting. (P&E)

- Following are steps taken by the Advising Department in March to prepare the college for guided pathways implementation:
  1. Identify internal mechanisms for assigning/reassigning advisors' caseloads - Update: Associate Directors and Ed Planners in Advising Services will coordinate the reporting and assigning of all new students to an advisor/network of support. eLearning staff will support this work by ensuring correct measures are put in place by Advising staff for data security/integrity and ease of access for students.
  2. Solidify technology tools in use for managing caseloads and tracking students' progress (e.g., Canvas, AdvisorTrac, SAGE, Degree Audit, etc.) - Update: 1) Canvas LMS will be utilized in assigning and maintaining advisor caseloads and 2) AdvisorTrac, Degree Audit, Program Worksheets and Education Plans will be employed in tracking students' progress.
  3. Design and implement professional advisor training based on Appreciative Advising framework (incorporates career/transfer focus)
  4. Coordinate summer/fall 2018 rollout in conjunction with other college-wide Guided Pathways-designed initiatives. - Update: Coordination with Student Affairs intake/onboarding groups is ongoing and will be throughout summer and fall.
  5. Assess and adjust as needed along the way with support from Planning & Effectiveness (iterative process) - Update: Nothing new to report. (SA)

**Social Equity: Facilitate student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups.**

*Objective 7: Create and sustain an accessible and inclusive environment by utilizing principles of universal design and social justice so that all students can achieve equitable outcomes.*

- On April 6, 12 faculty members participated for the first time in eLearning 131 Accessible Canvas Objects, a 1.5 hour workshop practicing creating accessibility in Microsoft Word, Power Point, and in Canvas. This workshop also orients faculty to the Ally accessibility tool in Canvas. This presentation is a collaboration between Instructional Design and Disability Support Services staff. At least four faculty members had a student with a vision-related disability and high accessibility needs in a Spring class and are putting learning into practice immediately. (SA)

**Economic Vitality: Facilitate student learning by providing programs, services, and conditions that improve the economic well-being of the students, college, and community.**

*Objective 10: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.*

- Workforce Education Services staff participated in a training facilitated by the Department of Social and Health Services (DSHS) on March 16, 2018, at Clark College. Staff learned how to provide students with assistance in completing and submitting the on-line Washington Connection public benefit application on behalf of a Clark College student. (SA)

*Objective 12: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.*

- On May 3, a temporary employee will start at the college to implement changes in the Customer Relationship Management System we are currently using called "Salesforce". This will help the college take advantage of upgrades purchased in the fall and lead to more robust reporting and better tracking of relationships with external constituents. (C&M)

*Objective 13: Maximize the college's return on investment by responsibly allocating available resources.*

- In the month of March, Business Services presented a second set of budget forums, presenting the projected budget for 2018-2019. In addition, a new budget proposal form was released, and the college community was requested to offer responses and suggestions to the college's budget by April 13 for inclusion in the budget process. (AS)

**Environmental Integrity: Facilitate student learning by providing the conditions that continually improve the college's physical, virtual, and social environment.**

*Objective 16: Improve the college's physical and virtual environment to maximize access and appropriate use of space and technology.*

- The WACTC Presidents accepted the recommendation by SBCTC that Clark College is to be the next college to implement ctcLink and participate in the Upgrade phase of ctcLink. Clark College, the SBCTC, and the First Link schools (Tacoma and Spokane) will upgrade to a newer version of PeopleSoft in Spring of 2019. (P&E)
- In March of 2018 upgrades for all of the light fixtures identified as part of the Security and Lighting Improvement Project were completed. As an initial step of the camera improvement component of this project, a physical inventory of all installed cameras on main campus, CTC and CCE was initiated and completed in March of 2018. (AS)

## Addendum to President's Report

### Social Equity

- Four Workforce Education Services part-time/work-study front desk staff participated in Mental Health Training conducted at Clark College to better serve our students. *Making progress toward: Demonstrate improved intercultural competency among employees and students through comprehensive professional development and curricular transformation.* (SA)

### Economic Vitality

- Entry Services completed the following recruitment/outreach/onboarding activities in March:
  - Recruitment Events: 23
  - Transitional Studies Orientations: 9
  - Information Sessions (General & Transitional Studies): 13
  - Eighth Grade Planning Day: In conjunction with the Washington Council, Clark held this event on our campus on Tuesday, March 27. One hundred students from four local middle schools attended. The event focused on thinking about college plans, saving for college and students seeing themselves in college in the future.  
*Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- The Worker Retraining program received an additional \$20,000, and the Opportunity Grant program received an additional \$6,750 in financial aid funding to support eligible students. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Worker Retraining Program Specialist, Rebecca Kleiva, attended a Rapid Response event for Advanced Drainage Systems in partnership with WorkSource on March 8. Rapid Response events provides transitional services that are designed to assist individuals who are experiencing a layoff. There were 28 participants; three have had intake appointments in Workforce Education Services, and plan to begin in fall 2018. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Workforce Education Services approved and awarded five Emergency Grants to eligible students. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Worker Retraining Program Specialist Rebecca Kleiva facilitated three Clark College/Workforce Education Services Information Sessions at WorkSource. There were approximately 30 participants in

## Economic Vitality

these sessions. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)

- Re-entry Navigator Angelica Pravettoni facilitated five Clark College/Workforce Education Information Sessions (two at the Clark County Jail, one at the Jail Work Center, and two at Larch Correctional Facility). *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Re-entry Navigator Angelica Pravettoni prepared and submitted two grant applications to the Vancouver Women's Foundation on behalf of Clark College students. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Re-entry Navigator Angelica Pravettoni led the development of a process to ensure that inmates taking Clark College classes at Larch would have an opportunity to continue their coursework through Canvas if their release date is prior to the end of the quarter. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Basic Food Employment and Training (BFET) Program Specialist Kevin Thomas partnered with the Department of Social and Health Services to host a visit from a DSHS BFET Program Consultant in March. The purpose of this visit was to assist in the completion of the approval process for student participation in the BFET program spring quarter; this program serves approximately 300 students quarterly. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Sponsored Programs Program Specialist, Roberta Roche, prepared 34 new authorizations from nine agencies, 16 of which are Chapter 31 Veterans. These new authorizations are established to assist students who receive outside agency funding to attend Clark. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)

## Economic Vitality

- The Financial Aid Office hosted the Funding Fair and Financial Aid Night event on March 1. The first part of the event featured a host of different funding resources as well as free pizza. The Financial Aid Night portion featured FAFSA Lab workshops and presentations. The event attracted both current and prospective students. It was an opportunity for students to alleviate anxieties around paying for college, get answers to tough questions, and start on a bright path towards graduation from Clark College. In addition to this event, our staff participated in the Dental Hygiene Advising Day on March 2 and a College Bound visit to Fort Vancouver High School on March 5. *Making progress toward: Facilitate student learning by providing conditions for intellectual growth through scholarships, discovery, application, creativity, and critical thinking.* (SA)
- In March, the Loan Committee reached out to more than 100 students via e-mails regarding their Exit Counseling and approximately 350 students who are delinquent in student loan payments. The purpose of the e-mails are to inform and educate students about the implication of delinquency on their credit, to provide them with resources to help them get back on track, and to educate students about the financial aid process as it relates to their loans. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Financial Aid received from the US Department of Education the FY 2015 Draft 3 Year Cohort Default Rate (CDR) for loans. Clark's CDR decreased from 19.6% to 17.5%. Although this is a draft, this is a pretty good indication that our CDR will be the same or up/down by 1%. The official rate will be out around September 2018. *Making progress toward: Improve college affordability for students by expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.* (SA)
- Employer Relations Specialist Scott Clemans and Career Services student workers personally connected with over 55 hiring organizations in March to establish relationships, raise awareness of Career Service, and promote open jobs, internships and volunteer opportunities to college students and alumni. *Making progress toward: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.* (SA)
- Employer Relations Specialist Scott Clemans attended the March 27 Battle Ground Industry Fair to build relationships with local employers and publicize the college's upcoming Career Fair. *Making progress toward: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships.* (SA)

## Economic Vitality

- Career Services staff, conducted practice interviews for two Fast Track 1 classes on March 12 and 14, approximately 30 students attended. Students were guided through a practice interview for employment; individualized verbal and written feedback was provided. *Making progress toward: Align, expand, and enrich the relationships with regional industry leaders to increase internships, advisory committee participation, financial support for students' education and programs, hiring pipelines, grant partnerships, mentorships, and apprenticeships. (SA)*

## Student Success Follow-up

*No documents for this item*

## Faculty Presentation--TLC Update (Teaching & Learning Center)

*No documents for this item*

Guided Pathways Update

*No documents for this item*

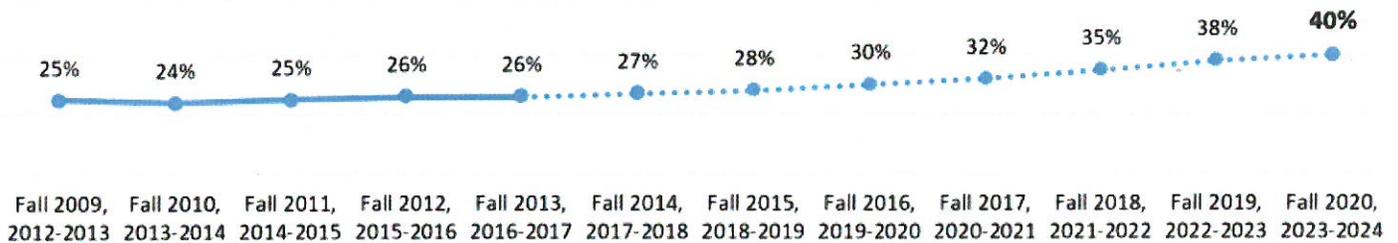
# COMPLETION



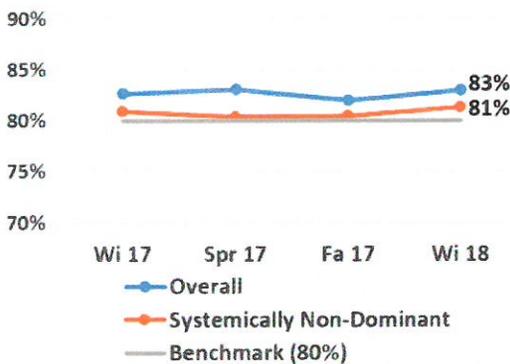
APRIL 2018

*Clark College, in service to the community, guides individuals to achieve their educational and professional goals – including certificate and degree completion – by accomplishing its core theme objectives of academic excellence, social equity,*

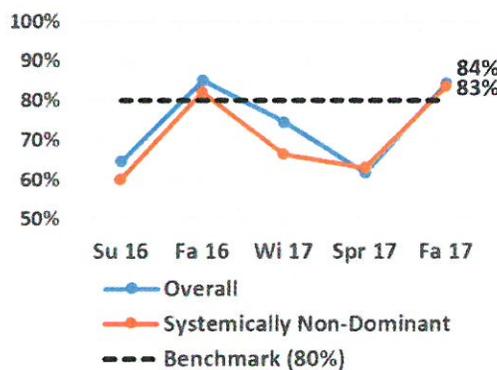
## Degree or Certificate-Seeking Full-Time Student Completion Rate Within 3 Years



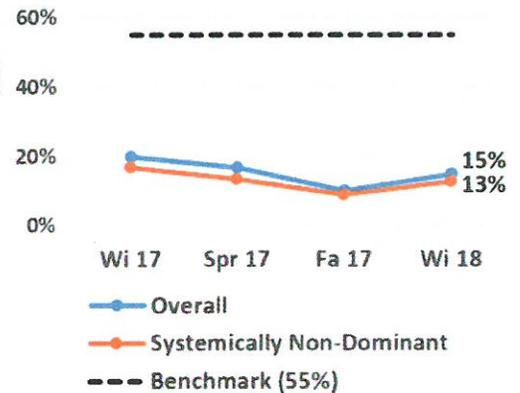
### Course Success Rate: Certificate or Degree-Seeking Students



### First-to-Second Quarter Retention: Certificate or Degree-Seeking Students



### Transfer-Intent Students Completing College-Level Math Within First 4 Quarters



## Monthly Highlights

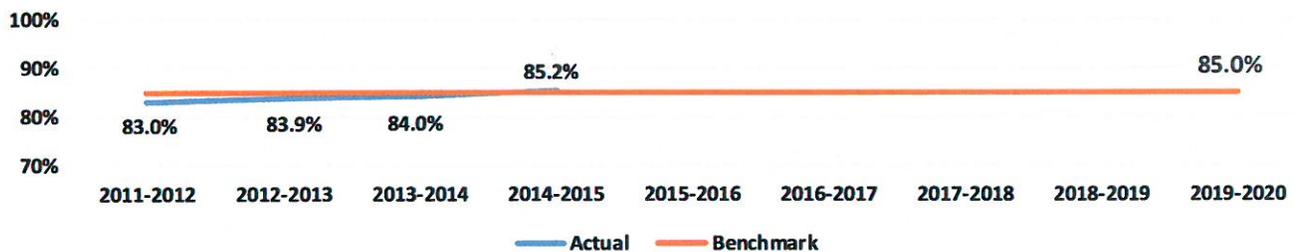
- ◇ The Guided Pathways Pillar II work group is continuing to work on new on-boarding processes and procedures. Including, business processes for the new Enrollment Navigator positions, when referrals to other departments are encouraged and/or necessary and a seamless transition to their first advising appointment.
- ◇ The Guided Pathways Entry Advising Work group is drafting an implementation plan to ensure that all new students are advised prior to first quarter registration. This work group is also drafting a plan for mandatory first quarter advising and launch of advising caseloads. This plan will encourage relationship building between students and their assigned advisor as well as establish a communication method between advisors and their students.

# EMPLOYMENT/TRANSFER

APRIL 2018

*Clark College, in service to the community, guides individuals to achieve their educational and professional goals. Through the college's focus on student outcomes, the college aims to connect students to their long-term educational goals. For Clark College students these goals are most often employment and/or transferring to another higher education institution.*

**Percent of Graduates by Year Who Transfer and/or are Employed within 1 Year of Graduation**



## Monthly Highlights

- Entry Advising/Registration processes are being built out for new students entering in the 2018-2019 academic year. The objectives of the entry advising group is to deliver the information, tools, and resources needed for a new students to be successful. These include, but are not limited to, navigating the MyClark portal, Class Schedule, Web Registration, Career Planning and Program Confirmation.

# ENROLLMENT



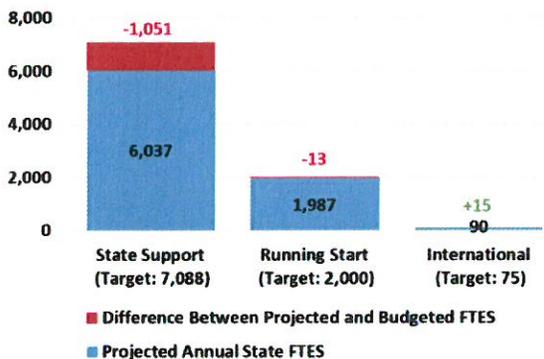
APRIL 2018

*Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the student, college, and community. Through the college's focus on enrollment and budget to serve its community, the college aims to increase the community's educational attainment by leveraging resources to create and sustain innovations that improve student learning and increase enrollment.*

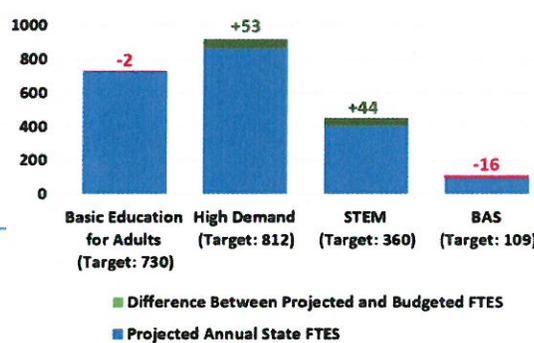
Percent of Full-Time Equivalent Students (FTES) Generated based on College Budget and State Allocation



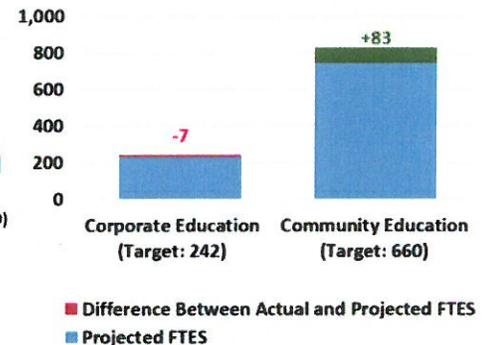
Projected Final Annual FTES Based on Current FTES (April 10)



Projected Priority FTES Based on Current FTES (April 10)



Projected Corporate and Community Education FTES Based on Current FTES (Apr 10)



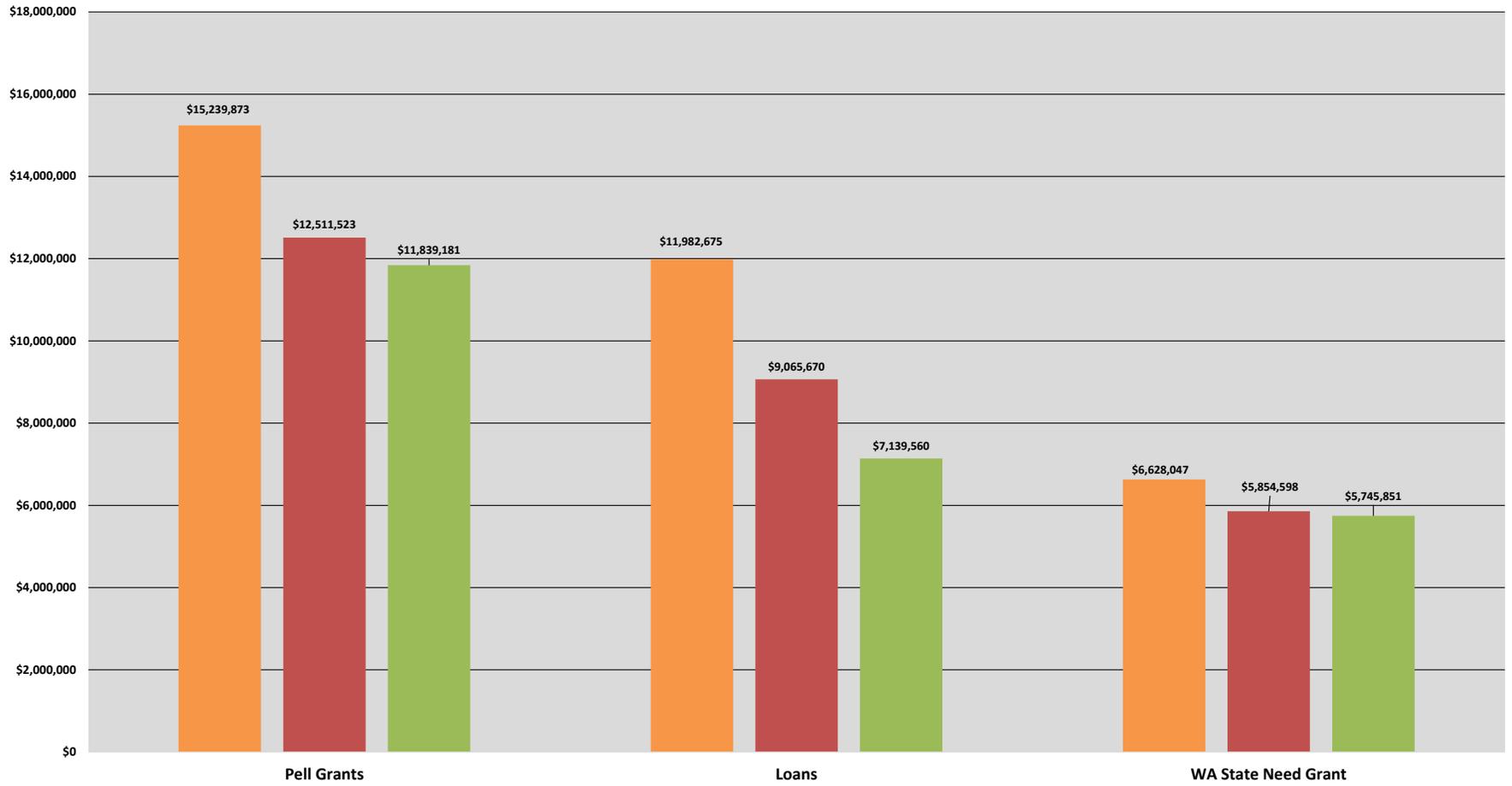
## Monthly Highlights

- ◇ The two new Enrollment Navigator positions, which were created out of Guided Pathways framework, opened. The hiring process is an internal process, and will close on April 6. These positions are specifically designed to assist with student on-boarding, which will lead to better student retention.
- ◇ On April 1, the college launched the "We See You Campaign" which includes billboards, television, radio and social media advertising. Additionally, the "Get Started" web page was updated to more effectively capture student inquiries so that we can measure the effectiveness of the campaign and communicate more effectively with prospective students.

**3 Year Comparison of Awards by Category**  
**March YTD**

■ 2015-2016  
■ 2016-2017  
■ 2017-2018

Dollars (millions)



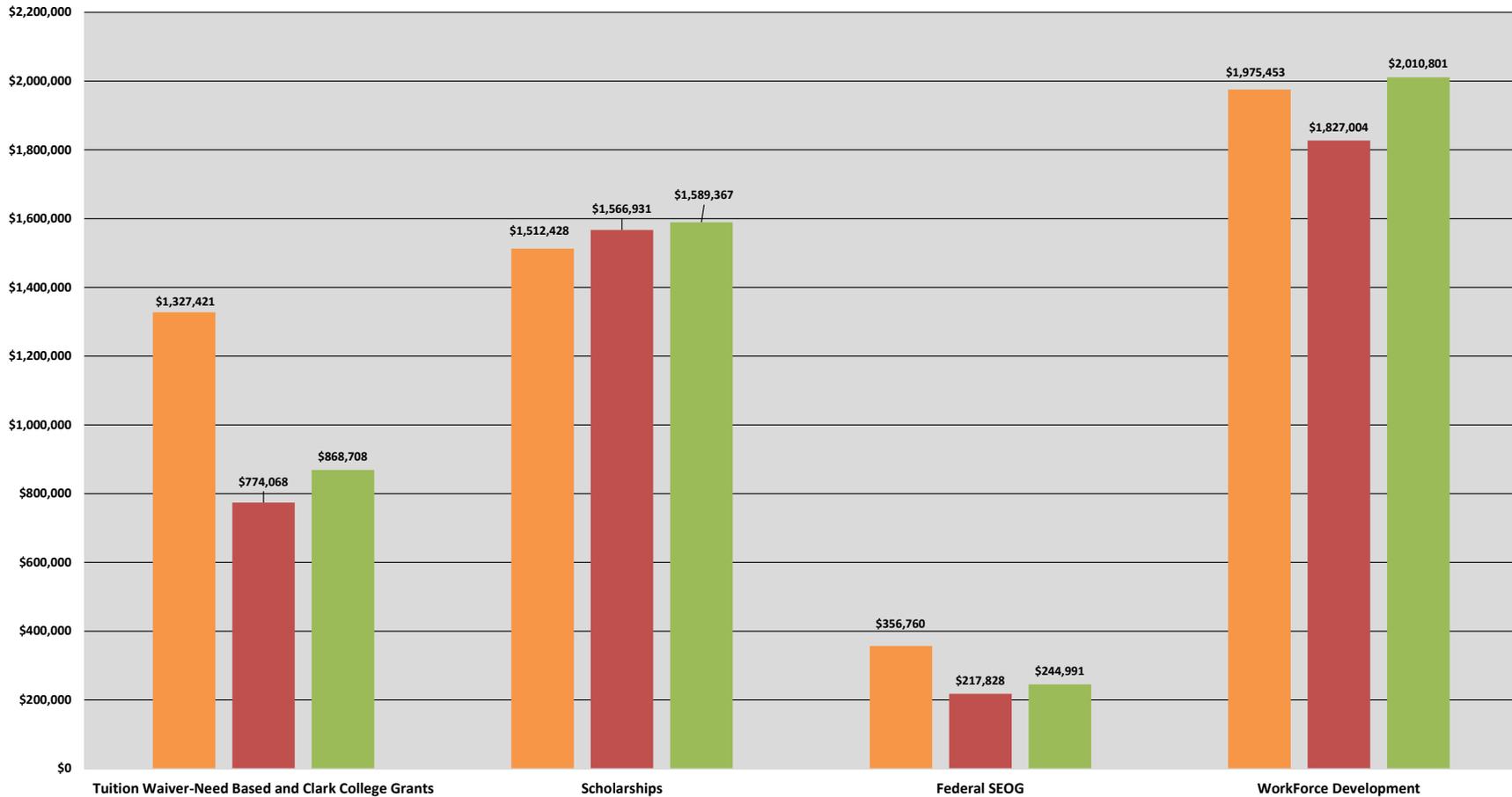
Note: WA State Need Grant includes College Bound Scholarships

### 3 Year Comparison Awards by Category (cont'd)

March YTD

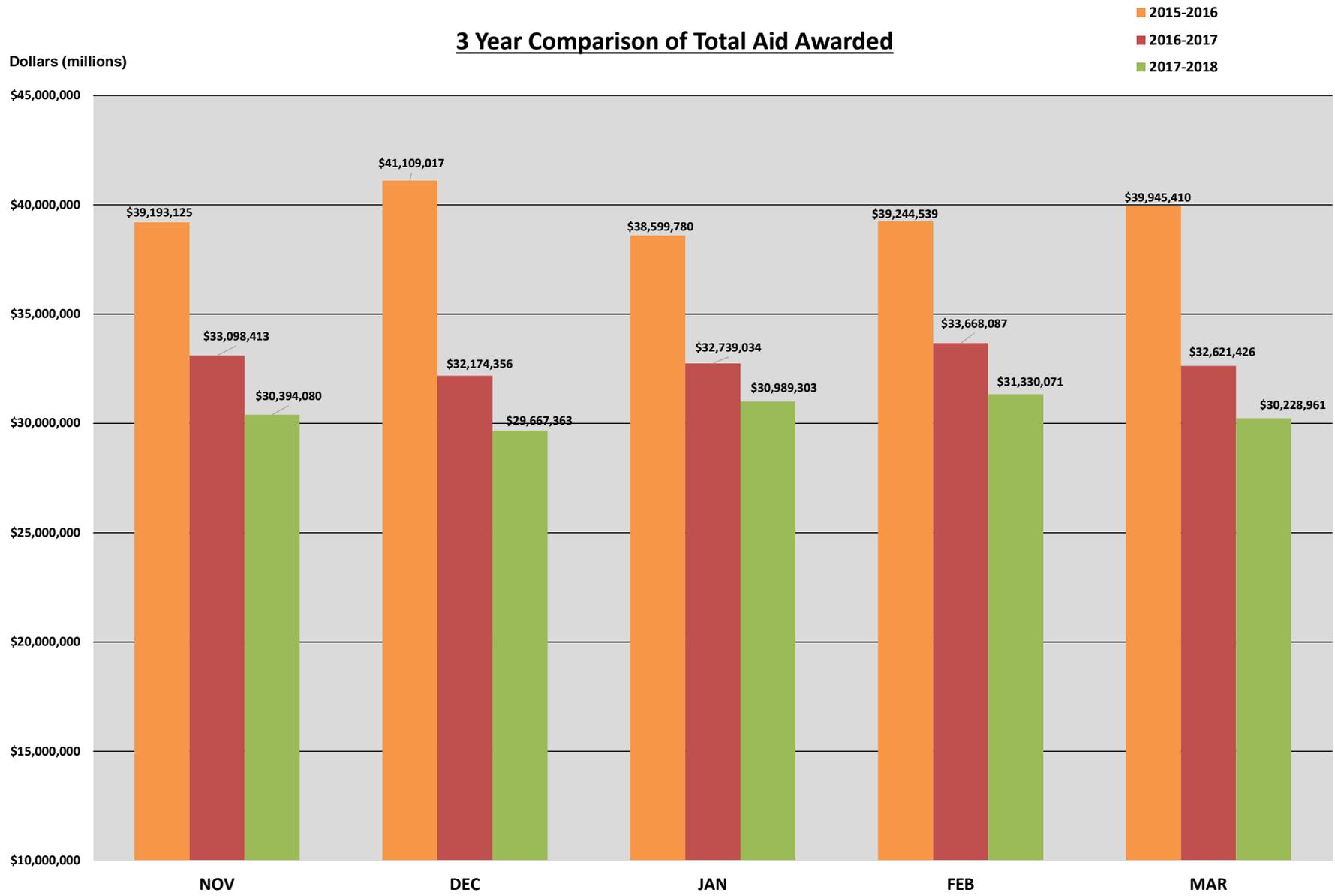
- 2015-2016
- 2016-2017
- 2017-2018

Dollars (millions)

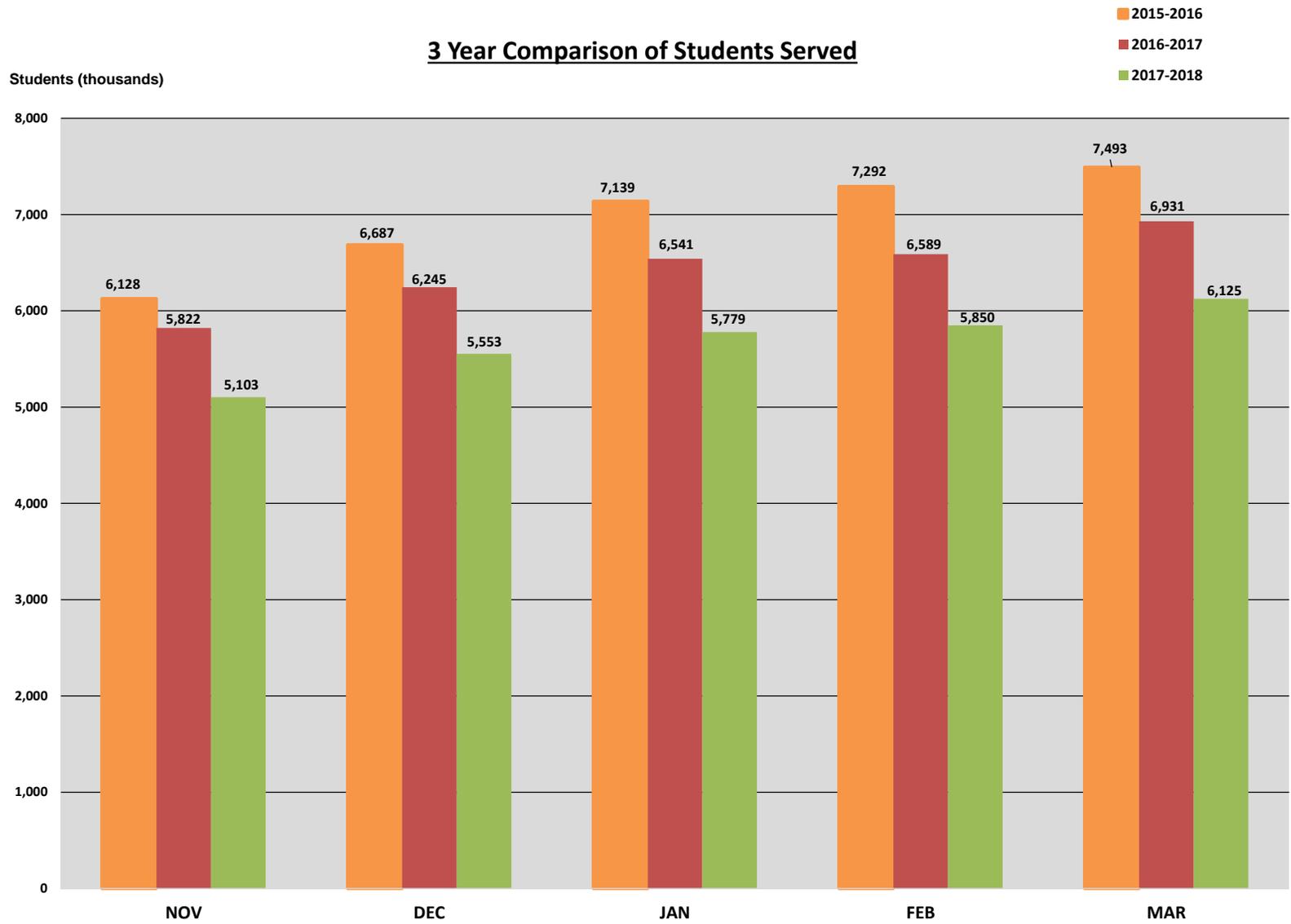


Note: WorkForce Development includes WorkFirst, Worker Retraining, BFET, Opportunity Grants, and Sponsored Programs

### 3 Year Comparison of Total Aid Awarded



### 3 Year Comparison of Students Served



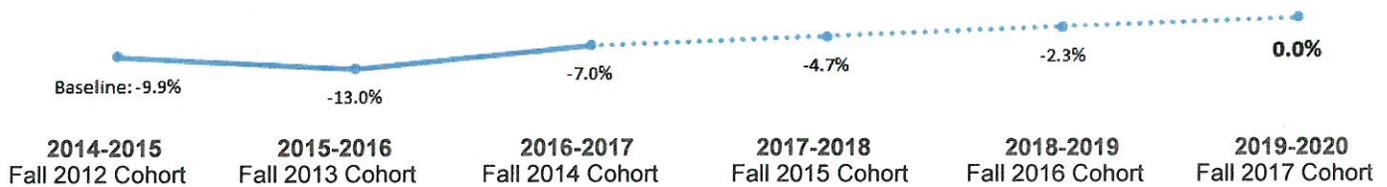
# SOCIAL EQUITY



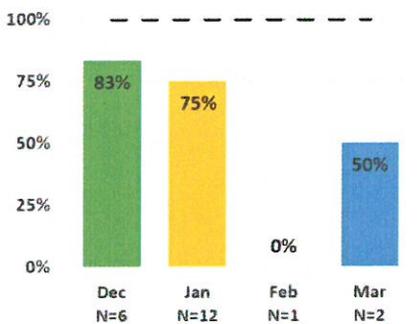
APRIL 2018

*Clark College facilitates student learning by providing the conditions that improve educational outcomes and eliminate systemic disparities among all groups. Two strategies the college has implemented relate to improving employee cultural competencies through professional development and hiring employees reflective of the college's diverse students.*

**First-Term, Certificate or Degree-Seeking, Full-Time Student Three-Year Completion Rate: Difference Between Systemically Non-Dominant and Systemically Dominant Groups**

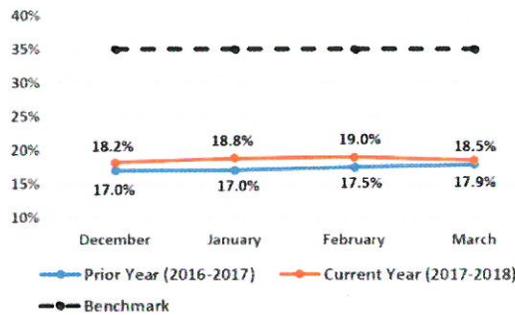


**Percent of Full-Time Applicant Pools with At Least 25% People of Color or People with**



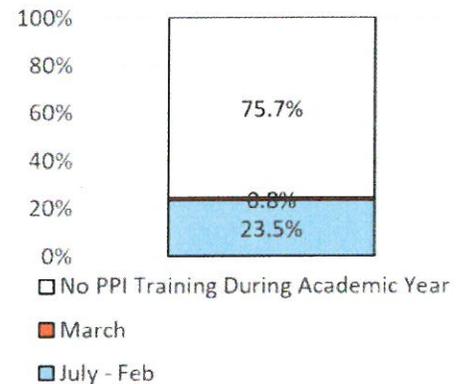
-- Benchmark: 100% of Applicant Pools

**Percent of Employees Of Color or Employees with Reported Disability**



-- Benchmark: 35% of Employees to Match Student Demographics

**Percent of Employees Engaged in Professional Development Opportunities in PPI**



## Monthly Highlights

- ◇ In partnership with the Interim Student Care Director, the AVP of ODE delivered a workshop to faculty during Focus On Learning, April 6, 2018. This workshop focused on faculty rights and student free speech in the classroom. Student free speech was clarified as was faculty rights in dealing with speech not in keeping with their course topic or not in keeping with campus values.

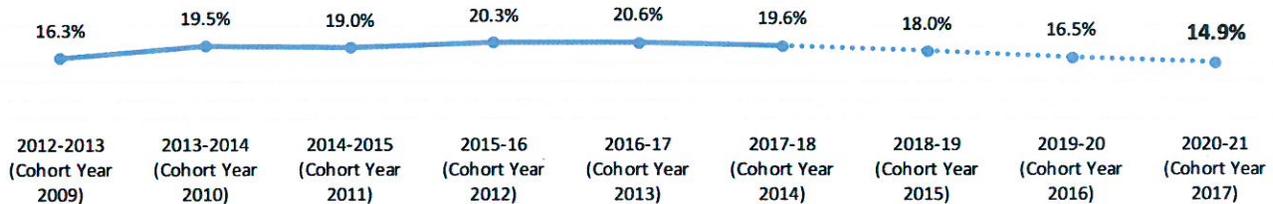
# STUDENT DEBT



APRIL 2018

*Clark College facilitates student learning by providing programs, services, and conditions that improve the economic well-being of the students by improving student affordability. Specific strategies to improve affordability are expanding access to and information about financial resources, clarifying career and educational goals, providing pathways to success, improving college readiness, increasing financial literacy, and managing costs.*

**Student Three Year Loan Default Rate**

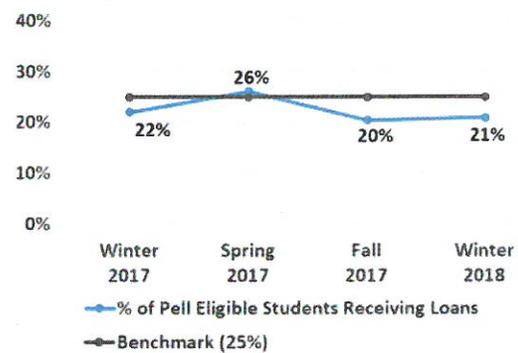


**Average Loans Awarded and Received by Students, by Independent/Dependent Status**



\*Includes Educational Expenses and Cost of Living (Not Living with Parents)

**Percent of Pell-Eligible Students Receiving Student Loans (Excluding Parent PLUS Loans)**



## Monthly Highlights

- ◇ The Homeless Prevention and Housing Consortium grant is in its final stages of approval. Workforce Education staff attended two meetings to discuss program eligibility requirements and the intake process.
- ◇ In winter quarter, the Foundation and Student Affairs implemented a need-based grant program for students experiencing financial difficulties paying their winter quarter tuition. The students were identified utilizing criteria consistent with our Guided Pathways initiative: certificate or degree seeking, Washington resident or address, low income as defined by Pell Grant eligibility, self-reported income less than 150% of the Federal Poverty Level, first quarter students or students who have 2.0 GPA or better, and enrolled for at least nine or more credit hours. Three students were awarded assistance in excess of \$3,200. This process is being reviewed and modified to support additional student financial assistance in spring quarter.

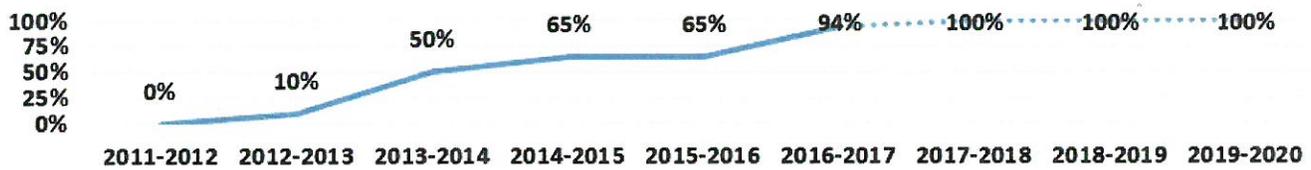
# STUDENT LEARNING



APRIL 2018

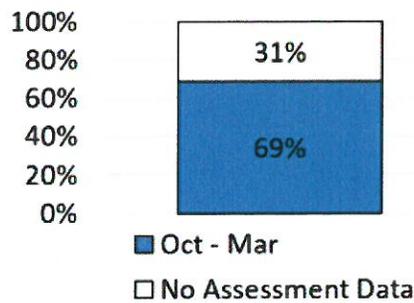
*Clark College facilitates student learning by providing the conditions for intellectual growth through scholarship, discovery, application, creativity, and critical thinking. Clark College's degrees and certificates awarded are the result of a culmination of learning. The college aligns its curriculum with learning outcomes and applies evidence to continually advance student learning.*

100% of programs have made improvements based on assessment of program learning outcomes

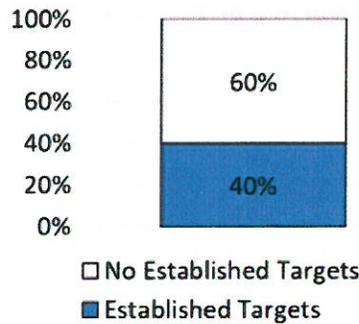


Due to faculty workload, the expectation is that faculty will complete their program assessment work by September 30th of the next

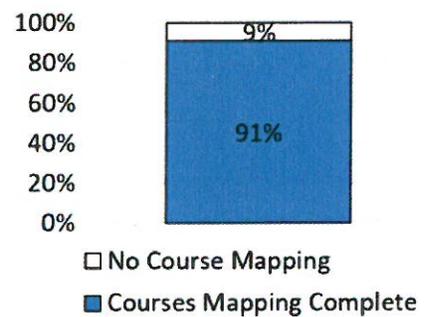
Proportion of Program Groups with Assessment Data On File



Proportion of Learning Outcomes with Established Learning Targets



Proportion of Programs that have Mapped Learning Outcomes to Courses



## Monthly Highlights

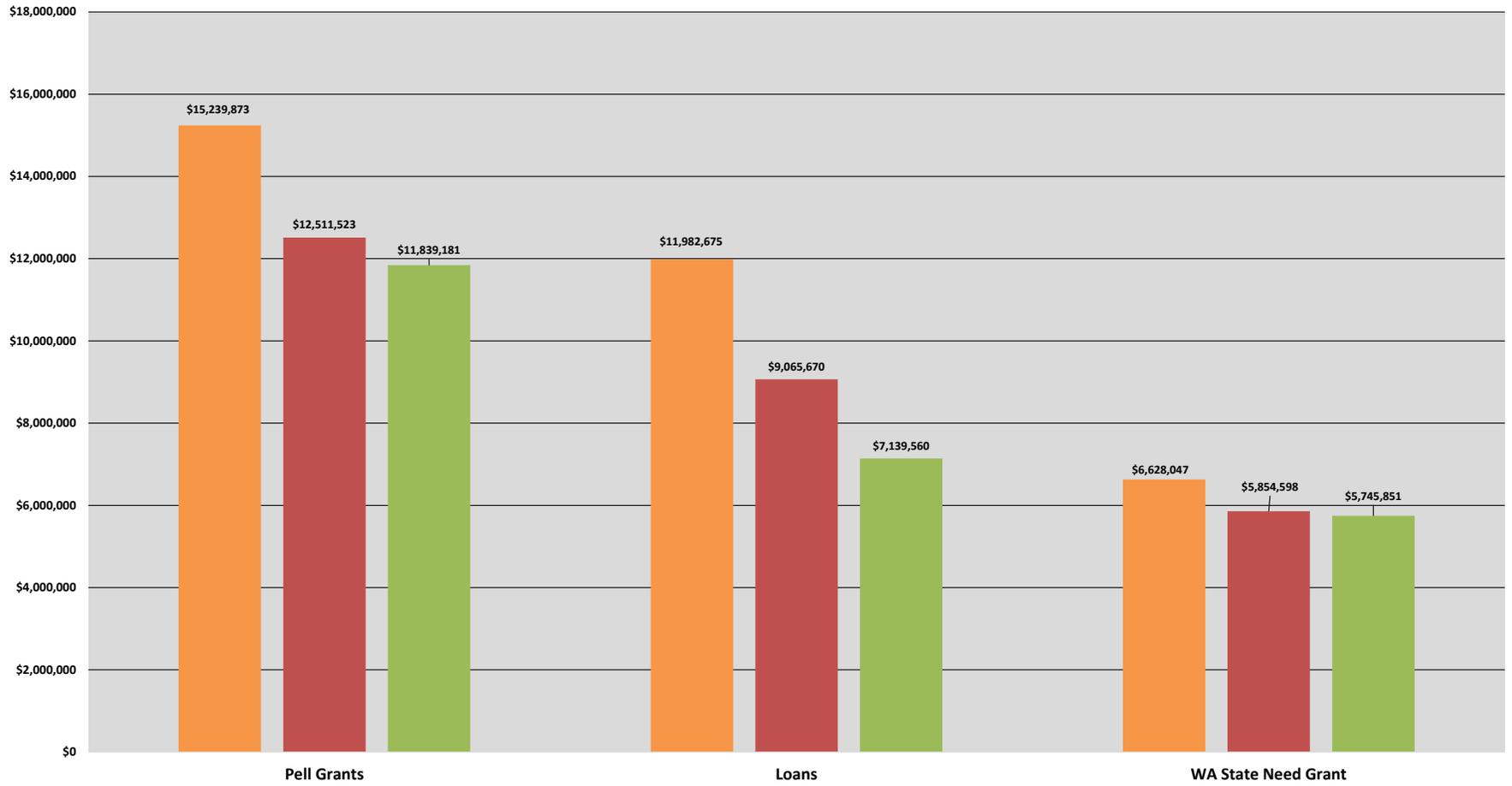
Monthly Highlights

- ◇
- ◇
- ◇

**3 Year Comparison of Awards by Category**  
**March YTD**

■ 2015-2016  
■ 2016-2017  
■ 2017-2018

Dollars (millions)

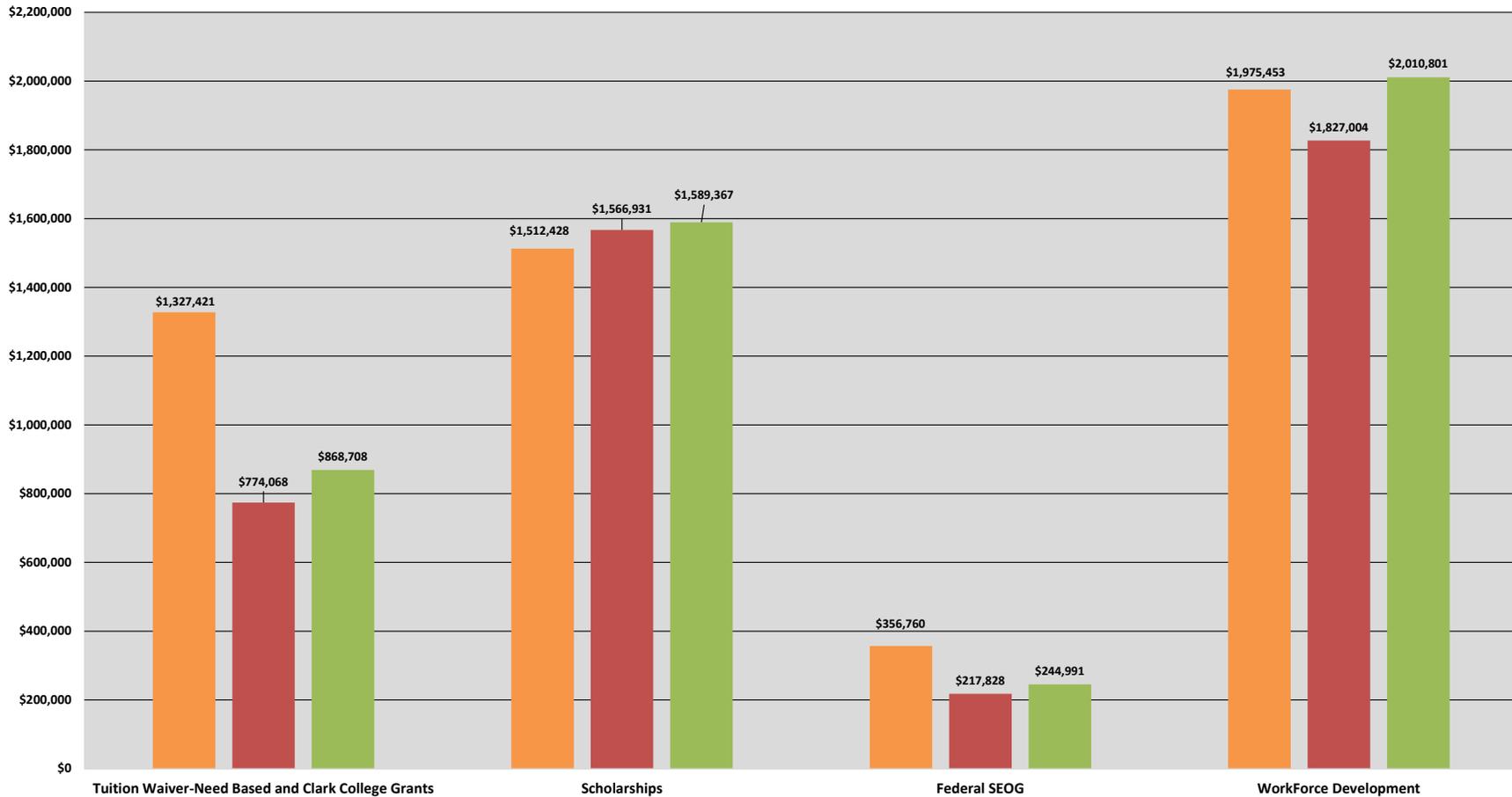


Note: WA State Need Grant includes College Bound Scholarships

**3 Year Comparison Awards by Category (cont'd)**  
March YTD

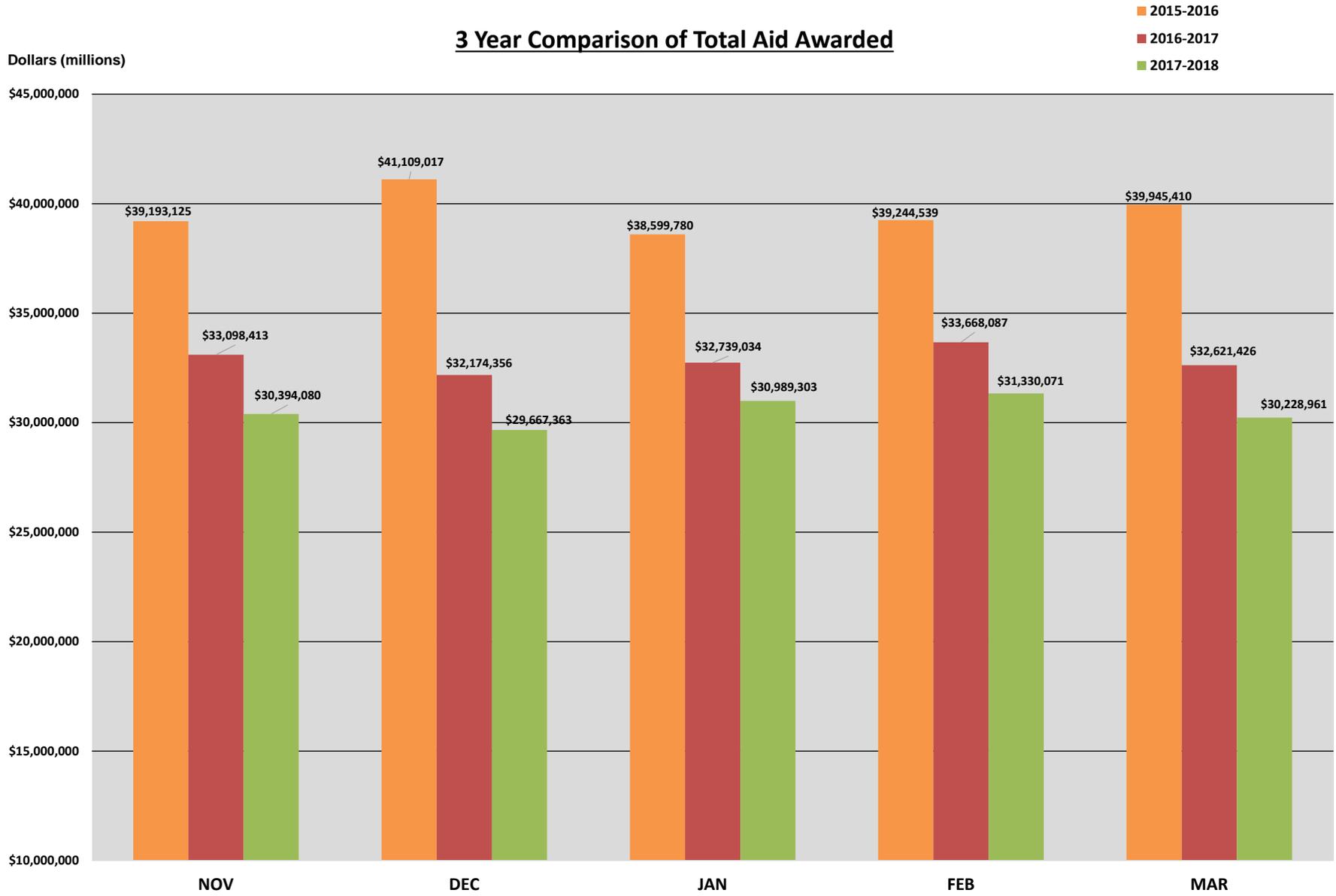
■ 2015-2016  
■ 2016-2017  
■ 2017-2018

Dollars (millions)

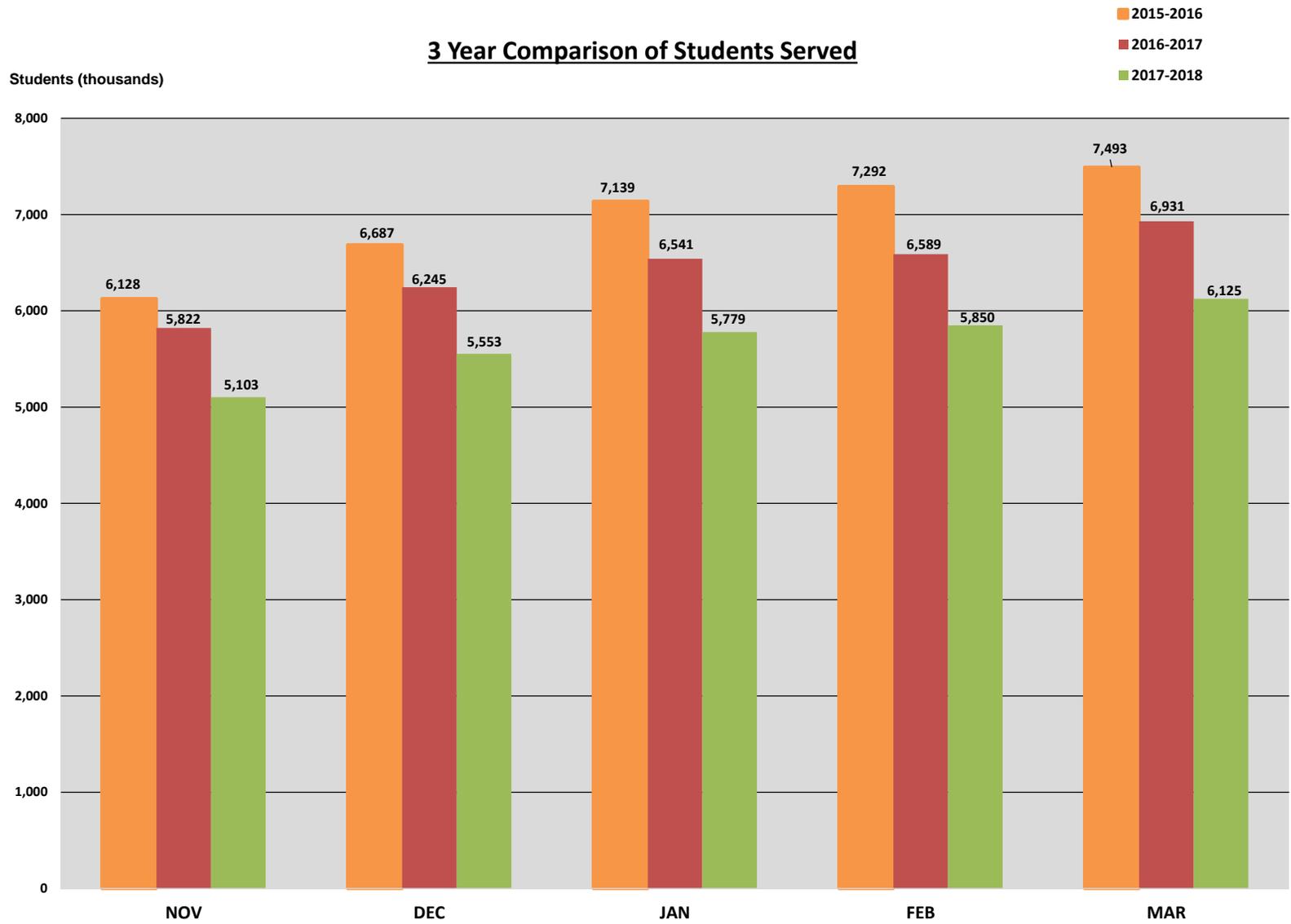


Note: WorkForce Development includes WorkFirst, Worker Retraining, BFET, Opportunity Grants, and Sponsored Programs

### 3 Year Comparison of Total Aid Awarded



### 3 Year Comparison of Students Served



## Clark College - Budget Status Report March 31, 2018

Sources of Funds (Revenues)	2017-18 Budget	Revenues to Date	Difference	% Budget Received
<b>Operating Accounts</b>				
State Allocation	32,635,768	21,014,210	(11,621,558)	64.4%
Tuition & ABE	18,503,195	17,141,532	(1,361,663)	92.6%
Running Start	11,568,511	7,436,443	(4,132,068)	64.3%
Excess enrollment	-	-	-	0.0%
Planned use of prior fund balance	512,100	-	(512,100)	0.0%
Dedicated, matriculation, tech, cont ed	5,222,239	4,687,955	(534,284)	89.8%
<b>Total Operating Accounts</b>	<b>68,441,813</b>	<b>50,280,139</b>	<b>(18,161,674)</b>	<b>73.5%</b>
<b>Other Accounts</b>				
Grants & Contracts less Running Start	4,465,006	2,593,239	(1,871,767)	58.1%
Internal Support & Agency Funds	1,146,902	709,551	(437,351)	61.9%
ASCC	1,968,068	1,687,384	(280,684)	85.7%
Bookstore	4,239,403	2,974,037	(1,265,366)	70.2%
Parking	513,488	463,914	(49,574)	90.3%
Auxilliary Services	1,504,151	1,628,210	124,059	108.2%
Financial Aid	30,382,616	22,212,003	(8,170,613)	73.1%
<b>Total Other Accounts</b>	<b>44,219,634</b>	<b>32,268,339</b>	<b>(11,951,295)</b>	<b>73.0%</b>
<b>Total Sources of Funds</b>	<b>112,661,447</b>	<b>82,548,479</b>	<b>(30,112,968)</b>	<b>73.3%</b>

Uses of Funds (Expenses)	2017-18 Budget	Encumbrances Expenditures to Date	Difference	% Budget Spent
<b>Operating Accounts</b>				
President	948,345	528,714	419,631	55.8%
Associate Vice President of Planning & Effectiveness	1,023,465	744,500	278,965	72.7%
Special Advisor for Diversity & Equity	518,095	301,915	216,180	58.3%
Vice President of Instruction	39,770,536	27,221,014	12,549,523	68.4%
Vice President of Administrative Services	9,161,953	6,523,607	2,638,346	71.2%
Vice President of Student Affairs	8,961,340	6,466,482	2,494,858	72.2%
Associate Vice President of Economic & Community Dev	1,384,593	930,016	454,577	67.2%
Chief Information Officer	4,566,278	3,250,525	1,315,753	71.2%
Chief Communication Officer	1,021,680	796,075	225,605	77.9%
Associate Vice President of Human Resources	1,085,528	748,977	336,551	69.0%
Bank/CC Fees, CTC Link, Unemp	-	168,961	(168,961)	
<b>Total Operating Accounts</b>	<b>68,441,813</b>	<b>47,680,785</b>	<b>20,761,029</b>	<b>69.7%</b>
<b>Other Accounts</b>				
Grants & Contracts less Running Start	4,465,006	3,349,820	1,115,186	75.0%
Internal Support & Agency Funds	1,146,902	1,070,770	76,132	93.4%
ASCC	1,968,068	1,333,548	634,520	67.8%
Bookstore	4,239,403	3,049,976	1,189,427	71.9%
Parking	513,488	314,914	198,574	61.3%
Auxilliary Services	1,504,151	1,611,576	(107,425)	107.1%
Financial Aid	30,382,616	24,942,016	5,440,600	82.1%
<b>Total Other Accounts</b>	<b>44,219,634</b>	<b>35,672,621</b>	<b>8,547,013</b>	<b>80.7%</b>
<b>Total Uses of Funds</b>	<b>112,661,447</b>	<b>83,353,405</b>	<b>29,308,042</b>	<b>74.0%</b>
<b>Difference - Excess (Deficiency)</b>	<b>-</b>	<b>(804,927)</b>		
Capital Projects- Foundation and Grant Contributions	23,355	23,355	-	100.0%
Capital Projects- Expenditures	7,248,338	6,397,136	851,202	88.3%

**CLARK COLLEGE**  
**Fund and Cash Balances**  
as of July 1, 2017

	<b>Fund Balance</b> (minus non-cash assets) <b>6/30/17</b>	<b>Cash Balance</b> (minus dedicated cash) <b>6/30/17</b>	<b>Required Reserves</b>	<b>Prior Commitments</b> (prior to 7/1/17)	<b>New Commitments</b> (2017/18)	<b>Total Available Cash</b>	
<b>145</b>	<b>Grants and Contracts</b>	5,024,141	3,080,345	42,499	1,315,973	<b>1,721,873</b>	
<b>147</b>	<b>Local Capital</b>	368,438	-			-	
<b>148</b>	<b>Dedicated Local</b>	3,400,748	(21,327)	-	7,500	<b>(28,827)</b>	
<b>149</b>	<b>Operating Fee</b>	351,065	51,685			<b>51,685</b>	
<b>448</b>	<b>Print/Copy Machine</b>	76,144	76,144			<b>76,144</b>	
<b>460</b>	<b>Motor Pool</b>	110,386	110,386			<b>110,386</b>	
<b>522</b>	<b>ASCC</b>	1,246,437	-			-	
<b>524</b>	<b>Bookstore</b>	4,364,038	4,364,038	-		<b>4,364,038</b>	
<b>528</b>	<b>Parking</b>	236,034	236,043			<b>236,043</b>	
<b>570</b>	<b>Other Auxiliary Enterprise</b>	1,013,177	333,043	36,315		<b>296,728</b>	
<b>790</b>	<b>Payroll (clearing)</b>	199,672				-	
<b>840</b>	<b>Tuition/VPA</b>	(1,165,019)				-	
<b>846</b>	<b>Grants - Fin Aid</b>	5,808				-	
<b>849</b>	<b>Student Loans</b>	21,234				-	
<b>850</b>	<b>Workstudy (off-campus)</b>	(6,262)				-	
<b>860</b>	<b>Institutional Financial Aid Fur Reserves*</b>	935,506		6,759,395		<b>(6,759,395)</b>	
<b>Totals</b>		<b>16,181,547</b>	<b>8,230,357</b>	<b>6,759,395</b>	<b>78,814</b>	<b>1,323,473</b>	<b>68,675</b>

S.SAND 4/9/18

## Fund Balance Less Commitments

Available Fund Balance Before Commitments				8,230,357			
<b>Prior Year Commitments</b>							
Date	as of July, 2017	Fund	Amount	Total			
6/30/2017	CTC Cash Flow Shortage-FY 2017 4th quarter bill	145	42,499	42,499			
10/21/2014	Culinary Remodel-use of reserves	524		-			
7/1/2011	Basic Events	570	18,535	36,315			
7/1/2011	Government Events	570	10,000				
11/27/2013	Basic Events	570	1,780				
3/13/2018	Basic Events-ad TLC Days	570	6,000				
<b>Total Prior Commitments</b>				<b>78,814</b>			
<b>New Commitments July 1, 2017 to present</b>							
Date		Fund	Amount	Fund Total			
7/25/2017	Enrollment Consultant	145	10,000	1,315,973			
8/8/2017	PCI Compliance Audit	145	30,000				
8/8/2017	Civitas	145	105,000				
8/22/2017	Paid sick leave for hourly employees-HR tracking cost-SS est	145	20,000				
8/22/2017	Culinary Arts COP	145	-				
8/22/2017	CTC Link Costs	145	226,500				
8/22/2017	Small Mower	145	30,000				
8/22/2017	Window Coverings	145	20,000				
8/22/2017	CTC Kitchen Refrigerator replacement	145	3,100				
8/22/2017	CM - Advertising (16-17 need)	145	20,000				
8/22/2017	ALEKS Math assessment and English readiness	145	75,000				
8/22/2017	Additional Security Cameras	145	37,500				
8/22/2017	Additional Campus lighting	145	19,800				
8/22/2017	Guided Pathways support	145	10,000				
8/22/2017	Electric charging stations	145	113,000				
8/22/2017	Culinary Point of Sale and Patio Furniture	145	136,073				
8/22/2017	Assessment moves	145	75,000				
8/22/2017	Addntl employee liability	145	200,000				
9/26/2017	Culinary Arts-SHE facility costs						
3/6/2018	VP of HR Hiring Consultant	145	35,000				
4/9/2018	HIIM Obligation	145	150,000				
8/8/2017	Teaching and learning days	148	7,500			7,500	
<b>Total New Commitments</b>						<b>1,323,473</b>	
<b>Required Reserves</b>							
10% of \$67,593,954						6,759,395	
<b>Fund Balance After Commitments and Required Reserves</b>						<b>68,675</b>	

## International Programs Budget

*No documents for this item*

Search Updates--Vice Presidents of Instruction and Human Resources

*No documents for this item*

## Next Meeting

*No documents for this item*

## Executive Session

*No documents for this item*

## Adjournment

*No documents for this item*